

Office of the Vice-Principal Academic & Dean

**Experiential Education Fund (2019-2020 Funding Cycle)**

**Interim Report Template**

Please submit the interim report as part of your Year 2 application (deadline **March 31, 2020**) to the ***Office of the Vice-Principal Academic & Dean*** if your Year 1 funded project is still ongoing.

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| **Project Name** |  |
| **Department** |  |
| **Author(s)** |  |
| **Date** |  |

* **Summary of activities**

*Briefly summarize the main experiential learning activities supported through this grant to date. In your summary, identify the type of Experiential Learning opportunities created through this.*

*(maximum 200 words)*

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* **Project success**

*Briefly summarize the highlights/activities and key success factors of the project.*

*(maximum 150 words)*

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* **Project challenges**

*Briefly describe any expected or unexpected events/challenges that occurred during the project, the impact of those events and, if applicable, any actions taken to address them.*

*(maximum 150 words)*

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* **Changes to initial proposal**

*Outline any changes to the initial project proposal and briefly explain reason*

*(maximum 100 words)*

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* **Number of Experiential Learning opportunities created**

*List the number of Experiential Learning opportunities created through this grant to date. If different from initial proposal, briefly explain why.*

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* **Budget and expenditures**

*Provide list of project expenditures to date. If applicable, please provide an updated budget.*

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| **Type of Expense**  | **Amount Spent** |
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| **Total Expenditure To Date** |  |

* **Timeline for project completion**

*Briefly discuss the timeline for completion of this project.*

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